

# WIXFORD PARISH COUNCIL

A member of the Warwickshire and West Midlands Association of Local Councils

## MINUTES OF ORDINARY PARISH MEETING Held at Exhall Village Hall, on Monday 6th November 2023.

Present:	Cllrs Haworth, Hales, Morris, Parker, Fryer.
Parish Clerk/RFO	Carolyn Ashford
Members of the Public:	3 (three)
Note	Cllrs Daniell and Cllr Stanley will join later.

Meeting commenced 7.30pm

181	<b>Apologies for absence.</b> None
182	<b>Disclosure of Interests.</b> <i>Councillors are asked to declare personal interests in any items on the agenda. Councillors are reminded that the Code of Conduct that takes effect from May 2018 provides that should they have a prejudicial interest in any matter under discussion they should withdraw from the room and not seek to influence a decision about the matter</i> No disclosures from any councillors.
183	<b>Reports from District &amp; County Councillors</b> To receive reports from District Councillor Lauren Stanely, and County Councillor Piers Daniell.  Due to meeting clashes - both councillors will arrive during the meeting at which point there reports will be inserted into the agenda.  Cllr Daniell (8.10-8.22pm) Bridge notes below. Additionally Cllr advised <ul style="list-style-type: none"><li>● Police &amp; Crime Commissioner coming to Alcester Town Council, if anybody wished to attend.</li><li>● Currently support available for Tree Planting if any projects are appropriate.</li></ul>
184	<b>Open Forum – The meeting and standing orders are now adjourned.</b>  Chairman adjourned Standing Orders and declared open forum @ 7.32pm)  <i>(This session at the Chair’s discretion may last up to 15 minutes overall, 3 minutes per speaker). This is not a formal part of the meeting of the Council and no decisions will be made. It may be regarded as a forum for open discussion after which, members of the public will not have any further opportunities to speak. Limited minutes may be recorded if there is a need for such to form a matter for inclusion on a future agenda.</i> <b>To conclude Open Forum, the Chair will move to close the adjournment and conclude the suspension of Standing Orders.</b>  Open forum closed @ 7.33pm

185	<p><b>To approve Clerks' Minutes of the Ordinary Parish Meeting, Annual Parish Meeting and Annual Parish Assembly held on 7th August 2023.</b> Proposed: Cllr Haworth, Seconded Cllr Morris, all present in agreement. Chairman duly signed the minutes.</p>
186	<p><b>Village Issues</b> – To note updates relating to</p> <ul style="list-style-type: none"> <li>● Speeding in Village [Cllr Haworth] <b>ONGOING</b> - <ul style="list-style-type: none"> <li>● Still unable to obtain the data from the speed visor machine - Cllr Haworth will continue to investigate alternatives.</li> <li>● Councillors advised that they wish to proceed with the option of an ANPR camera, even with the lack of support from external organisations.</li> </ul> </li>   <li>● Wixford Bridge [Cllr Daniell] <b>ONGOING</b> <ul style="list-style-type: none"> <li>● Cllr Daniell arrived at 8.10pm and gave his report.</li> <li>● Bridge review is still waiting for the requested Independant Safety Survey - there is however no timescale advised for when this will be done.</li> <li>● Highways carried out their survey, and Cllr Daniell reported that the Warwicksire Highways Senior Advisor was happy with the set-up.</li> <li>● It was highlighted that the stopping point at the far end of the bridge was maybe considered to be too close.</li> <li>● Traffic lights are not an option as there is no electric power to the far side of the bridge.</li> <li>● Cllr Daniell advised there are more budgets available at the end of year, and requested any applications prior to the Christmas 2023 break.</li> <li>● Cllr Haworth requested that perhaps some concealed entrance signage might be appropriate for the access points joining at both sides of the bridge. (Private residence and The Fish Public House. <b>Clerk tasked to apply to Cllr Daniell formally.</b>)</li> <li>● Cllr Daniele left the meeting at 8.22pm</li> </ul> </li>   <li>● Dog Bin Location <b>ONGOING</b> <ul style="list-style-type: none"> <li>● Ongoing discussions regarding the possible siting of a 2<sup>nd</sup> dog bin within the village. Locations still being assessed for suitability and safe emptying access. A suggested location was put forward and Cllr Haworth will discuss with landowners if they are happy for placement. Will revert back to Council with findings.</li> </ul> </li>   <li>● Village Hall update [Cllr Parker] <b>RESOLVED</b> <ul style="list-style-type: none"> <li>● Cllr Parker updated the Parish Council. Build is going well - slightly behind schedule and have had to go deeper on footings.</li> </ul> </li>   <li>● Parish Website update.(access and uploads) [Cllr Haworth] <b>RESOLVED</b> <ul style="list-style-type: none"> <li>● Clerk reported that the new website provider trial website is now operational (not yet live) and all councillors have been provided with a copy to view. It was agreed that Website is being transferred to the new provider Hugo Fox. Clerk to co-ordinate and launch.</li> </ul> </li>   <li>● Village Hall Coronation Stone [Cllr Parker] <b>RESOLVED</b> <ul style="list-style-type: none"> <li>● A request from the Village Hall Committee for a grant of £1110 to cover the cost of the cleaning of the existing Elizabeth II stone and the commissioning of a Kings Charles III stone to be set into the stonework of the new hall.</li> </ul> </li> </ul>

- Councillors agreed to set aside the requested sum and advised that a grant application should be processed by the clerk. Proposed Cllr Parker, Seconded Cllr Haworth, all present in agreement.
- Cllr Stanley joined the meeting at this point (8.22pm), and was requested to present her report.
  - Been to full council meeting 16th
  - Defibrillators and availability discussed
  - Public Houses - there is a programme being discussed about making them Rural Assets to try and preserve them and prevent them being turned into private housing.
  - Self Build Register - anyone wishing to declare interest is now required to pay a fee (this is to ensure the register is correct with 'active' declarations rather than 'wishful' ones.
  - Currently a Home Grant Scheme in place, with eligibility criteria - anyone the PC considers could benefit - signpost them to the scheme.
  - Philip Secombe, the Police & Crime Commissioner has indicated his willingness to attend parish meetings etc - contact Cllr Stanley if a need is identified.

Cllr Stanley left the meeting at 8.31pm)

**187 Finance**

**a** To receive Financial Report and approve Bank Account Reconciliation to 31.10.2023 showing payments made last month.

Statement Opening balance @ 31/07/2023	<b>£23,534.09</b>
<b>Less expenditure</b> as detailed below	0.00
<b>Money Received</b> Deposit at branch	3,750.00
Statement Closing balance @ 31/10/2023	<b>£27,284.09</b>

Clerk presented an up-to-date bank statement to agree to the closing balance. Expenditure details.

<b>TOTAL Expenditure</b>	<b>£0.00</b>

**b.** To consider Payments to be made as follows.:

• <i>DS Payroll Services</i>	<b>£60.00</b>
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- Proposed Cllr Haworth, Seconded Cllr Fryer, all in agreement - Clerk instructed to make online payment as necessary.

**188 Planning – to note and consider response where appropriate.**

23/02766/FUL- Finches Barn, Wixford Road, Erection of new holiday let. **No Objection** - Proposed Cllr Haworth, Seconded Cllr Morris, all present in agreement.

**Planning – to note any decisions notified from SDC.**

23/01793/LBC - Church Barn, Church Lane, Wixford, - DECISION PP or LBC not required

23/01792/FUL - As above, **permission** with conditions.

23/02173/VARY - Village Hall, Wixford Road, DECISION - Variation **Permitted** with conditions.

22/01483/FUL - Moor Hall Farm, demolition of existing dwelling & racehorse stables

**REFUSED.**

**189 To note any correspondence received. – NONE**

190	<p><b>A. Chairman's Report.</b> Nothing to report.</p> <p><b>B. Clerks Report.</b></p> <ul style="list-style-type: none"> <li>a. <b>RESOLVED</b> Request to purchase a new filing cabinet - in order to store the PC paperwork until such times as the Village Hall is completed - then it can be moved to the VH.</li> <li>b. <b>RESOLVED</b> Exhall Village Hall - hire fee is £20 per meeting (currently cost to date is £60) - Clerk requested permission to pay this and also ongoing to have authority to make payment as and when invoice is presented and ratified at next meeting.</li> </ul> <p>Both requests - Proposed Cllr Haworth, Seconded Cllr Parker, all present in agreement.</p>
191	<p><b>To note items for inclusion on next Agenda</b> None presented.</p>
192	<p><b>Next meeting date – Tuesday 9th January 2024 – Exhall Village Hall @ 7.30pm</b></p> <ul style="list-style-type: none"> <li>● <b>RESOLVED</b> Cllr Fryer put forward a motion to revert back to bi-monthly meetings, and to change to the 2nd Tuesday of the month. It was felt 3 monthly meetings are too far apart, and the Monday was set up to allow County and District Councillors to attend, and does not seem to work very well.</li> <li>● Proposed Cllr Fryer, Seconded Cllr Haworth, all present in agreement.</li> </ul> <p>Clerk note: Contact both Councillors to check dates are acceptable, and also to check that Exhall Village Hall has availability for those dates.</p>

Meeting closed 8.40 pm